



Friends of the East Riding Youth Orchestras

Registered Charity No. 529849
www.feryo.co.uk

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SAFEGUARDING POLICY

January 2020

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Our Safeguarding Policy Statement

The Friends of the East Riding Youth Orchestras (FERYO) believe that it is always unacceptable for a child, young person or vulnerable adult⁽¹⁾ to experience abuse of any kind and recognises its responsibility to safeguard the welfare of all children, young people, and vulnerable adults by a commitment to practice which protects them.

We recognise that:

- the welfare of the child/young person/vulnerable adult is paramount
- all children/vulnerable adults, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have the right to equal protection from all types of harm or abuse
- some children/vulnerable adults are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- working in partnership with children, young people, and vulnerable adults, their parents, carers and their agencies is essential in promoting young people's welfare.

The purpose of the policy:

- To provide protection for the children/ young people/vulnerable adults who receive FERYO's services, including the children of adult members or users.
- To provide committee members and volunteers with guidance on procedures they should adopt in the event that they suspect a child or young person may be experiencing, or be at risk of, harm.

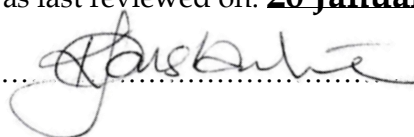
This policy applies to all committee members, volunteers and sessional workers, students or anyone working on behalf of FERYO.

We will seek to safeguard children, young people and vulnerable adults by:

- valuing them, listening to and respecting them
- adopting safeguarding guidelines through procedures and a code of conduct for committee members and volunteers
- recruiting committee members and volunteers safely, ensuring all necessary checks are made
- sharing information about child protection and good practice with children, parents, committee members and volunteers
- sharing information about concerns with agencies who need to know, and involving parents/carers and children appropriately
- providing effective management for committee members and volunteers through supervision, support and training.

We are also committed to reviewing our policy and good practice annually.

This policy was last reviewed on: **20 January 2020**

Signed: 

The next review will be in **January 2021**

1. Understanding and recognising signs of abuse

Different categories of abuse:

- Physical
- Emotional
- Sexual abuse
- Neglect

Definitions and details of child abuse can be found on the NSPCC fact sheet:
www.nspcc.org.uk/preventing-abuse/signs-symptoms-effects/

2. Signs and symptoms of abuse

An individual may be experiencing abuse if he or she is:

- frequently dirty, hungry or inadequately dressed
- left in unsafe situations or without medical attention
- constantly "put down", insulted, sworn at or humiliated
- seems afraid of parents or carers
- severely bruised or injured
- displays sexual behaviour which doesn't seem appropriate for their age
- growing up/living in a home where there is domestic violence
- living with parents or carers involved in serious drug or alcohol **misuse**.

This list does not cover every possible type of abuse. There may be other things in the individual's behaviour or circumstances that worry you.

3. Safe behaviour

DO

- Treat everyone with respect
- Seek written permission from parents/carers before allowing children, young people or vulnerable adults to join the committee or volunteer for FERYO.
- Seek written permission from parents/carers before including children, young people or vulnerable adults in any photographs or videos to be used for publicity purposes. (This will be done by the East Riding Schools' Music Service.)
- Ensure that when working with children, young people, vulnerable adults, at least two adults are present, and try to work with groups instead of lone individuals.
- Listen to young people

DO NOT:

- Have inappropriate physical or verbal contact with a child, young person, or vulnerable adult
- Show favouritism to any individual
- Allow yourself to be drawn into inappropriate attention-seeking behaviour
- Believe 'it could never happen here'
- Believe 'it could never happen to me'
- Rely on your good name to protect you
- Let allegations made by a child, young person, or vulnerable adult go without being addressed, unrecorded, or unreported
- Leave children/young people/vulnerable adults unsupervised, even in rehearsal venues
- Do things of a personal nature for an individual which they can do for themselves, or if they have a specific carer or support worker who is responsible for intimate care

4. If a child, young person or vulnerable adult makes an allegation or disclosure of abuse:

- Listen carefully to what is being said and allow the individual to continue at their own pace.
- Do not question in detail, ask questions for clarification only and avoid asking questions that suggest a particular answer
- Record in writing what was said as soon as possible, using the individuals own words – make a note of date, time, and any names mentioned. Ensure that the record is signed and dated.
- Reassure the individual that they have done the right thing telling you but that it is likely that the information will have to be shared with others. Do not promise to keep secrets.
- Inform the FERYO Safeguarding Officer(s) and ERSMS Safeguarding Officer(s) at the earliest opportunity.

5. The designated officer for FERYO is: [Karen Constantine](#)

6. Referrals

It is not the responsibility of the Safeguarding Officer or other staff/volunteers to investigate suspected abuse. Referrals should be made by the Safeguarding Officer(s) as follows:

A referral should be made to:

East Riding Early Help & Safeguarding Hub

Referrals:	01482 395500 - during normal office hours
Email:	childrens.socialcare@eastriding.gcsx.gov.uk
Emergency Duty Team:	01377 241273
East Riding Safeguarding Children Board:	01482 396999
Email	erscb.enquiries@eastriding.gov.uk
Local Authority Designated Officer:	01482 396999

...who should within 48 hours of receiving a referral:

- discuss reasons for the concern with the referrer
- involve and discuss with appropriate professionals/agencies
- establish if a criminal offence has been committed and involve the police
- take into consideration, based on available information, whether there are concerns about the individual's health or developments.
- look at a further enquiry, assessment or take immediate action if necessary
- consider timescales and how best to undertake it.

7. Other contacts:

Police Non-Emergency on 101

Emergency services on 999 if a child is in immediate danger

- (1) A vulnerable adult is someone aged 18 or over: Who is, or may be, in need of community services due to age, illness or a mental or physical disability, who is, or may be, unable to take care of himself/herself, or unable to protect himself/herself against significant harm or exploitation.